

**Present:**

Boas, Keith  
Hunt, Robert  
May, Patricia  
Poray, William  
Profitt, Vicki  
Unckless, James  
Whitney, Douglas  
Wiener, Linda  
Wild, David  
Wolf, George

**Absent:**

Delehanty, Sean  
Lanni, Elaine, House Tour  
Davis-Fritsch, Doris  
Mkt&Web

**Others Present:**

Keeler, Bill, Curator  
Profitt, Charles, Tech  
Committee

**PHS Board of Trustees Meeting Minutes**

March 25, 2014

Approved, 4/22/2014

A regular meeting of the Board of Trustees was held on March 25, 2014, at the Fairport Historical Museum

The meeting was called to order at 7:00 PM by President Robert Hunt.

**Secretary's Report and Minutes.** Doug Whitney

Minutes of the regular meeting of the Board of Trustees on February 25, 2014, were approved as submitted with the following corrections:

Minutes, page 3, Director, Past Events. Change second sentence to read; : " Jean Whitney on house research, Suzanne Scheirer on genealogy, and Bill Keeler on Past Perfect."

Minutes, page 3, Director, Face Book. Change 160 "likes" to 115 "likes".

**Treasurer's Report.** Linda Wiener

Treasurer Linda Wiener submitted her written report for fiscal year from September 1, 2013 through February 29, 2014, as follows: (1) balance sheet shows total assets and equity of \$114,868 (up \$3,432 from 1/31//13, and up \$6,122 from FYE 2013; (2) profit and loss for 09/1/2013 – 2/29/14 is a net gain of \$7,024; (3) total year to date income compared to budget total income projected for year was \$14,012 v. \$16,490 for the year or 85% of budget for the year. (4) total year to date expense compared to budget total expense projected for year was \$8,988 v. \$16,396, or 45% of budget for the year.

**Notes:**

Income higher Sept. through Dec 2013 than PY due to change in reporting method – 2013 dues are now reported in 2013.

Scholarship Fund balance is \$1,925.18 as of 2/28/14.

Goals for 2013-14 are as follows:

Set up online sales tax filing.

Work with Bill Keeler to determine cost of goods for gift shop by FYE

2014.

Work with Museum Director to obtain grant funding.

Establish as a minimum quarterly meetings of the Finance Committee.

Encourage use of tax exempt certificates for general purchases.  
Treasurer's report was accepted and approved as submitted.

### **Committee Updates.**

#### **Technology.** Catherine Angevine

Written report.

First step going forward is to secure an internet connection at the Museum.

Motion by George Wolf, seconded, and carried that internet and interconnectivity are primary first steps and should be funded .

Wants a line item expense reservation of \$50 - \$75 per month for 2014-15 budget.

Treasurer Linda Wiener advised that this is already in the 2013-14 budget.

If FHM is to be wireless, need wireless routers and wireless adapters. Estimated total cost \$380.

Some discussion by the Board about possible sources of funding, e.g. Fairport Rotary, Rochester Area Community Foundation account

#### **Website.** Doris Davis Fritsch

Written report submitted

#### **House Tour.** Elaine Lanni

No report

#### **Float.** Ann Castle per Bob Hunt

Float Committee is meeting. Theme is Main Street lift bridge 100 years anniversary. Estimated expense \$100 is included in current budget.

#### **Volunteers.** Gail Black per Bob Hunt and Vicki Profit

Gail Black will be resigning as volunteer coordinator effective 9/1/2014 Need to find a successor. Many thanks to Gail for her service.

Obituary Overlap. Bill Poray saves obits in his capacity as Town Historian. PHS volunteers may do the same thing. Bill will contact Gail Black about coordinating to eliminate any redundancy.

#### **Curator.** Bill Keeler.

**Deaccession Project.** Deaccession items have been picked up by auctioneer for sale. Sale was to have been held on 3/19. Bill will obtain a report from auctioneer re sale results and report to Trustees.

**Registry.** Doug Whitney needs to report.

**Costume Inventory.** In process. Appraiser has been retained at a cost of \$25/hour, not to exceed a total of \$380.

**Fairport Businesswomen's Club Funds.** Bill pointed out that at the February Board of Trustees meeting it was voted that \$900 of funds on hand would be appropriated to the Fairport Businesswomen's Club Funds. This left a difference of \$367.68 short of the amount which mathematically should have been in the fund. He proposed that this be funded with sale proceeds realized from deaccession items.

**Air Conditioner.** Bob Hunt will follow up with the Village on status.

**Window Blinds.** Bob Hunt will follow up with the Village on status.

**Slate Roof Shingles.** There are approximately 300 slate roofing shingles from when the FHM was built. No longer needed. Possible sale as a source of funds.

**Old Fairport Directories.** Proposed digitizing these and have available for research.

**FHS (West Avenue School) Renderings.** Bill has ordered 10 prints. 2 have already been sold covering the cost of printing.



**Vice President.** Vicki Profitt

**Past programs:**

March 18, 2014. History of Gamewell Telegraph Fire Alarm System in Fairport, Matt Wells. 55 attendees.

March 22, 2014, Saturday. Cub Scout Den Tour of FHM. Den leader had contacted PHS about a tour. Only 3 of 6 den members showed up. This was also day on which local author, Rosalie Gabbert, was present with her children's book about bees. Good response from the children. Good sales for the book.

**Upcoming programs.**

April 15, 2014. Orphans Asylums in NY, Mike Keene.

May 20, 2014. Annual Meeting and Picnic.

June 17, 2014. Greenvale Cemetery Tour with Vicki Profitt.

**Director.** Vicki Profitt

**Past Events:**

March 1. Museum reopens and the grand opening of "Decades of I Do: Wedding Gowns through the Years" (open through July 31).

March 10. Fairport Historical Club Meeting at FHM

March 11. Vicki discussed Mary Jewett Telford, Civil War nurse, at First Congregational Church per request of Jane McComb. Received a \$50 donation to PHS

**Upcoming events:**

March 27. Vicki to discuss the FHM and Monroe County's Civil War soldiers for residents of Legacy at The Fairway in Victor, NY.

May 2. Chapter U, PEO Sisterhood will hold their annual meeting at the Museum. Vick will discuss Mary Jewett Telford, Civil War nurse.

May 7, 8, 9, 12, 13, 14, 19, 20, 28, and 29. Vicki and Bill Poray will give FHM tours to all Fairport 4<sup>th</sup> grade classes.

July 26. Museum will host gathering of the FHS Class of 1964 in celebration of their 50<sup>th</sup> graduation.

August 23. 2<sup>nd</sup> Annual SUNY Brockport Service day at FHM. Has been confirmed.

**Chris Grace.** Meeting with Eagle Scout, Chris Grace, and his father about summer volunteer opportunities.

**Oxbow Grocery.** Donation of 4 photos of the Oxbow Grocery circa 1934.

**Talman Family.** Donation of box of photos re. Perinton's Talman family are on way to FHM.

**Christmas Festival of Lights.** Would like this to be 2014 Christmas program. Would like Deb Mabry to assist her.

**Face Book.** June Cemetery Tour received 172 views in 6 hours.

**Membership.** Jim Unckless

Total members and dues for 2012-13 to 3/24/13 were 399 members and \$6,369 in dues. Total member and dues for 2013-14 to 3/24/2014 are 355 members and \$9,722 in dues. This is an increase in dues of \$3,353, or 53% over 2012-13. Extra income is 2012-13 \$1,600 v 2013-14 \$3,148, an increase of \$1,548 or 97%.

Historigram will now be distributed to Pittsford schools.

**Historigram.** Bill Poray

Deadlines are the 15th of each month.

No issue in July.

September and October will feature scholarship essays

**Scholarship.** Bill Poray

Selection of 2 essays has been made and sent to Dollars for Scholars for awards.

Wednesday, April 16, tentative date for announcement of winners.

Wednesday, June 4. Awards program at FHS. Reception in Gym from 5:45 - 7:15 PM.

Awards ceremony in Auditorium at 7:30 PM.

**Communications /Correspondence.** Pat May

Written report submitted. Highlights:

Publicity for programs

Press releases for April 15, 2014, Orphans Asylums in NY, Mike Keene, sent out on 3/22.

Notified FPMA of "Decades of I Do", commencing March 1, and Michael Keene program on April 15.

FPMA.

Spring Fling will be on Saturday, May 3.

Farmers Market opens on Saturday, May 3.

Canal Days will be weekend of June 6 - 8.

**Old Business.****Lower Level Access.** Bob Hunt

Bob will check to see if it will meet Building Code.

**Directors & Officers Liability Insurance.** Bob Hunt

Is effective as of 3/19/2014.

**Display/Storage Space for Rotary and Fairport Historical Club.** Bob Hunt

Bob Hunt and Doug Whitney still working on proposal.

**Property Committee.** Bob Hunt.

Matt Wells has agreed to be chair.

Working on getting 4 more members, has 2.

**Air Conditioner.** Bob Hunt

Bob has call in to Village to see if it will remove air conditioner.

**New Business.**

**PHS Annual Meeting.** Will be on May 20 at Perinton Park. Social time at 5 PM, dinner at 6 PM. Sean Delehanty is chair.

**Nominating Committee.** Appointed members are Doug Whitney, Jim Unckless, and Suzanne Scheirer. To report at April Trustees meeting.

**Canal Days.** Need volunteers for shifts.

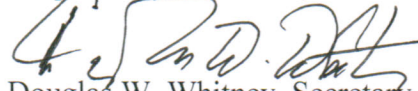
**Spring Fling.** FHM to be open from 9 AM to 1 PM.

**Future Meetings.**

Next regular meeting of the PHS Board of Trustees is on **Tuesday, April 22, 2014, at 7:00 PM, at the Museum.**

Motion to adjourn made, seconded, and carried at 8:39 PM.

Respectfully submitted,



Douglas W. Whitney, Secretary

Note: All Committee and other reports submitted are filed with these minutes.