



Present :

Alliger, Joan
Angevine, Catherine
Buchanan, Ray
Delehanty, Sean
Hunt, Robert
Keukelaar, Alan
Poray, William
Unckless, James
Whitney, Douglas
Wild, David

Absent :

Wolf, George

Others Present :

Davis-Fritsch, Doris
Mkt&Web
Keeler, William, D&C
May, Patricia, FPMA

PHS Board of Trustees Meeting Minutes
December 21, 2010.

The meeting was called to order by President Catherine Angevine at 7:05 PM.

Minutes. The minutes of the regular Board meeting held on November 9, 2010 were approved.

President's Report. Catherine Angevine

Catherine reported a recent article in *USA Today* about restoration of WPA murals. Postal murals were especially noted. Bill Poray advised that the East Rochester Post Office has a mural which has been restored and is now prominently displayed.

Vice President Report. Alan Keukelaar.

Programs.

December Christmas party scheduled for December 14. Party was cancelled due to snow storm. Thanks to all those who participated in timely notification of cancellation. FHS music group which had been scheduled will be rescheduled for March program.

January 18, 2011. Shipwreck speaker at Fairport Library at 7:00 PM.

February 15, 2011. Bill Poray will present a program on Fairport's Historic Preservation Commission and ordinance.

March 15, 2011. A visit from a former US President. There will not be a pre program dinner at the Green Lantern.

April 12, 2011. Inventors of early Rochester.

May 15, 2010. Annual PHS House Tour.

June 2010. Tour of cemetery with Vicki Proffitt.

Treasurer Report. Bob Hunt.

Treasurer's report consisting of the following was presented: (1) Treasurer's Report dated December 14, 2010; (2) Itemized Categories Report 9/1/2010-12/14/2010; and (3) Budget 9/1/2010- 8/31/2011. Treasurer's report approved.

Question was raised concerning the General Income item of "Investment Value Change". This represents value of investment change occurring regardless of whether or not the increase was actually realized as interest or dividends or by gain or loss from sale of securities. Bob will consult with our accountant, Linda Wiener.

Memorandum from accountant, Linda Wiener, CPA, concerning "Accounting Procedures and 2010 Financial Statements", was reviewed. Recommendations made in the report were approved.

All requests for payment or reimbursement of payment advanced shall be documented by a Request For Payment Form submitted by the applicant to the Treasurer for approval prior to payment or reimbursement.

Communications Report.

Communications. Joan Alliger, Director.

Cancellation of December meeting due to snowstorm worked well.

Publicity for January program will be publicized through local media, Historigram and Website.

Website. Doris Davis-Fritsch, Web Manager.

Placement of gift shop and book sales via internet through Website will be investigated.

Membership Report. Jim Unckless

New members have declined since initial mailing to 4 – 5 new members in the past month. The next big surge for new members typically comes from the House Tour. Host/hostesses for homes on House Tour receive one year free membership to PHS.

Museum Report. Bill Keeler

Church of the Assumption Men's Fellowship group, thorough Jim Robinson, has volunteered to provide labor if PHS provides materials for maintenance and repairs to be done during January and February. Work is to include painting window frames on 1st floor, replace exhibition lights on 1st floor, fix drain in kitchen and work room, replace rubber parts and floats in toilets, repair electrical switch on 2nd floor, install door on 1st floor to basement, paint meeting room, clean blinds. Some thoughts were to offer a free membership to each volunteer and/or make a \$50 donation to the Men's Fellowship Group. No decision was made on this point.

McDonough Rock. An offer to the Museum has been made by Peter McDonough's family of the large rock on the front lawn of the McDonough residence. After discussion, a resolution was passed to respectfully decline the offer.

More involvement between Cub Scouts and Museum is being worked on.

The copier is broken and will be repaired.

Gift shop. Cook books and Fairport note cards are in.

Assemblyman David Coon has been helpful in obtaining funding for the Museum over the years. In light of his leaving office as a result of the November 2010 election, it was agreed that President will send him a letter of thanks for his support over the years.

Committee Reports.

Property Committee. Ray Buchanan

The Property Committee has been selected and has met. Members are Ray Buchanan, Chairperson, Harold Castle, Frank Sadowski, and Jim Unckless.

Draft List of Projects as of 12/03/2010, has been prepared and was presented to the Board. The Property Committee will review and prioritize based upon need, finances, and availability of personnel and materials, and report to the Board.

The Fairport Village budget process begins early in the calendar year. Since the Village of Fairport is the museum's landlord, the Board should prepare at its January meeting its specific funding requests for the Village for 2011-12.

Recommended that the property liaison to the Village of Fairport should be a member of the Board of Trustees. President Catherine will follow up on this.

Scholarship. Bill Poray

Update on Peter Mc Donough Memorial Scholarship (PMDMS).

. PowerPoint presentation has been provided to FHS for review.

. Friends of Fairport has pledged an additional \$500 for our

scholarship for this year.

. Proposed judging procedure.

. There will be 3 judges, selected by Scholarship Committee. At least one judge shall be from PHS Board of Trustees.

Motion made, seconded, and carried that PHS shall present the first PMDMS in June 2011 in the amount of \$1,000, of which \$500 will come from PHS and \$500 from Friends of Fairport.

It was suggested that a member(s) of the McDonough family should be involved in the presentation of the Scholarship if possible.

Fairport Perinton Merchants Association (FPMA). Pat May

Pond hockey event on the Canal on last weekend in January or first weekend in February.

"Find it In Fairport" Campaign is on the FPMA website. We should have a link to PHS. Bob Hunt and Pat May to investigate.

FPMA made a contribution of \$500 to PHS in November.

Old Business.

Museum winter schedule. Discussion about closing or reducing open hours of Museum during January and February to save on heating costs. Treasurer provided a list of gas bills from 8/3/09 – 12/6/10 which reveals that for the period 8/09 – 7/10 gas costs for January and February were 42% of the annual heating bill. Matter was tabled for further discussion.

David Wild reported he found a base to be used with our sign for special events.

New Business.

Canal Days Booth. After discussion about Canal Days, it was determined that PHS should continue to participate. President will seek and appoint a committee chair for this event.

Annual picnic. After discussion it was decided that the annual May picnic should continue to be held as the annual membership meeting of PHS. In 2011, this will be held at Perinton Park.

Historigram. Help is needed to continue this publication. We will solicit the membership.

Nominating Committee. The Nominating Committee needs to be thinking of prospective officers and trustees for those whose terms expire. The bylaws of PHS provides that the chairman of the Nominating Committee is the secretary of the Board of Trustees. The secretary will report at the next meeting on the nominating committee and anticipated vacancies for 2011-12.

Upon motion duly made, seconded and carried, the meeting was adjourned at 9:40 PM.

Respectfully submitted,

Douglas W. Whitney, Secretary