



## PHS Board Meeting: January 20, 2009

### Attending:

Alliger, Joan  
Delehanty, Sean  
Davis-Fritsch, Doris  
Keeler, William  
Keukelaar, Alan  
King, Clark

May, Pat  
Thomson, May  
Unckless, Jim  
Wild, David  
Wolf, George  
Hickey, Nancy

### Not Attending:

Angevine, Catherine  
Cicero, Joe  
Attending Guest(s):  
Gary Gocek

The meeting was called to order at 7:05 p.m. Our guest Gary Gocek was introduced to the group. Gary is a D&C blogger.

Clark asked if there were any corrections to last month's meeting notes. George motioned to accept the minutes of Dec. 16, 2008. Jim seconded. All were in favor.

### PRESIDENTS REPORT:

Thank you: Clark thanked everyone for their cards and the donation in memory of his father who passed away over the holidays.

Resignation: Joe Cicero resigned the board stating that work obligations were interfering with his ability to serve. We talked about replacements for our 2 open positions.

Open Houses: Reminder that we have an open house scheduled for March 1st for the general public and also one for the F-PMA & the Village Partnership and their families on March 29th at the Museum.

Auditing: TC Lewis asked that we find another volunteer to audit our books in the future. Several people were suggested and Trustees will ask these individuals if they would be interested in helping.

### HOUSE TOUR COMMITTEE:

Nancy has 8 properties committed to being on the tour and there are two that might be interested. There are several owners who have indicated that they would do it next year. She has 7 confirmed; Thomas Klonick's offices, Northern Nurseries of NY both on Pittsford/Palmyra Rd, the South Perinton Methodist Church, the McJury's, Wilcox's, and Wild's among those who have accepted. The Webb's of 865 Victor are likely the 8th on the tour.

It was suggested that the committee have a meeting to discuss many of the tasks ahead for the tour.

### PROGRAM REPORT:

Jan.: The Jan. 6th program "Adventures in Toyland" by Christopher Bensch, was well attended and a lot of fun.

Feb.: Jean Keplinger will present "Then and Now" focusing on the south side of the canal. Program will take place at Feb. 17th, 7:30 p.m. in the Museum.

March: Scheduled for March 10 will be Dave Schaeffer presenting the history of the Crescent Trail.

### TREASURER REPORT:

Accounts: May reported that there is \$1600.49 in the checking account and \$6,183.77 in the Money Market. There is \$9,271.76 in the CD, the Community Fund balance was \$68,377.69 as of Sept '08 and the Grant Account has \$1,289.43.

Income Tax Reporting: Jim filed our 990 tax form for 2008. It only required one form because our gross receivables were less than \$25,000. It is important to complete this form each year because if we ever have over that amount and need to file the longer form it will require information from filings. Jim will provide a 1099 to Bill for his income tax reporting.

Alan motioned to accept the treasurer's report as stated. Joan seconded and all were in favor.

### COMMUNICATIONS:

Publicity: Joan is providing articles to the Messenger Post, City Newspapers and the D&C. The article for the February presentation is ready to go. She needs information for the Crescent Trail program.

Logo/Web Committees: The logo has been revised per last meetings discussion. A typo was discovered in the letterhead so it has not been printed as yet. May volunteered to proof read the letterhead and brochure before it is printed.

Doris set up a password protected area through Apple for the hosting of our future website and archival of documentation. She will introduce the site to the Structure Committee who can begin to use it immediately. We have a 60 day trial so if other opportunities come our way we can cancel the subscription. Nancy may have a college professor contact whose web design students might be able to work on the page design. She also provided the contact information for the Rotary website designer.

#### MUSEUM REPORT:

Then and Now: Bill will be putting up a display in the Library in Feb and has a PowerPoint presentation ready. He would like to have book signings at Barnes and Noble and the Library. He has contacted the Town to have the book for sale at that location.

Museum Lighting/Roof: The lighting and fans are all installed. Bill has also done painting to refresh the Museum in other areas. He would like to do the "store" wing with matching light fixtures next year. The sump pump stopped working. Bill replaced with one already purchased. The Village has not as yet scheduled the roof repair, but the board ok'd the expenditure at the last meeting.

March 1st Open House: Bill will have on display and be available to discuss the early canal development maps from 1817 that he just purchased. The time for the open house will be 12-4 pm.

Education Programs: 4 Boy Scout troops are scheduled for tours and there are 3 4th grade classes lined up for May-June.

Doris submitted an article to the Retired Teachers Association newsletter asking for volunteers to develop educational programs like Jean Kiplinger's scavenger hunt for 4th graders and the Treasure Chests that Joe was going to produce.

#### MEMBERSHIP:

Jim reported that we have 351 members which are the same as last year at this time.

#### MERCHANTS:

Survey: The a survey about the Ice Rink in the Village was sent to the board. Pat asked that we fill out the survey.

Elections: The elections were held and Ed Bradford will continue as President and two new board members were elected in; Emily Peterson and Mike Miller.

Open House: The time for this will be 1-4. March 29th. Doris will prepare a formal invitation to be sent out to the membership via e-mail. RSVP will be requested by e-mail to Doris or a call to the Museum. Member families will be included.

Next Meeting: Pat will attend the Jan meeting, but needs a substitute for the next meeting. May will attend the meeting for Pat.

#### STRUCTURE COMMITTEE:

The committee has not met since our board meeting so there was no report. The next meeting of the committee is Jan. 22nd.

#### OLD BUSINESS:

None to discuss.

#### NEW BUSINESS:

Museum Maintenance: Bill noted that there is a need for a roof overhang for the back door because there is often an ice build up. Clark asked that George look into the agreement with the Village so that we can be clear what our responsibilities are in terms of building maintenance.

NEXT MEETING: Our next meeting is Tuesday, Feb 10th at 7 p.m. at the Village Hall Board Room, 2nd Floor (use back entrance), 31 S. Main Street, Fairport.

ADJOURNMENT: Doris motioned that the meeting be adjourn, Joan seconded. All were in favor. Time was 8:40 p.m.

Respectfully submitted, Doris Davis-Fritsch