



Board Members (in attendance unless noted as absent):

Boas, Keith (2025)
DeMeis, Jane (2024)
Joslyn, Kay (2025)
Lee, Suzanne (2025)
McCormick, Lucy (2023)
Poray, Bill (2023)
Profitt, Vicki (2023)
Slaybaugh, Nancy (2025)
Unckless, Jim (2024)
Wiener, Linda (2024)

Others Present

PHS Board of Trustees Minutes
June 28, 2022

Due to an absence of a quorum of board members, no regular meeting of the Board of Trustees was held on June 28th, 2022 at the Museum. All reports were received via email.

Secretary's Report and Minutes. Suzanne Lee

Treasurer's Report. Linda Wiener

- **Treasurer's report for May 2022** was presented as follows:

Balance sheet – Total assets and equity = \$160,880. Total cash of \$51,924 (a decrease of \$1,000 from April).

Profit and Loss for month: Net loss for May of \$1,100.

Profit and Loss actual compared to budget: Year-to-date through August 31, 2022:

Income \$31,634 compared to \$29,123 budgeted for 2021-2022 (109% of budgeted amount)

Expenses \$31,407 compared to \$24,272 budgeted for 2021-2022 (129% of budgeted amount)

Net Income \$238 compared to \$4,851 budgeted for 2021-2022.

Bob Hunt needs to be removed from the bank accounts and replaced with an active board member.

May's Treasurer's report will be reviewed at the August board meeting.

Committees

Website – Doris Davis-Fritsch

- Updated the Events listings
- Updated the board member list
- Posted April Board minutes and July Historigram

- Unique Visitors: 2022
Jan. – 1,601
Feb. – 1,591
Mar. - 1,860
Apr. – 1,899
May – 2,300
June 27 – 1,844

Volunteers – Vicki Profitt

- No report.

Property – Vicki Profitt

- No report.

Technology – Vicki Profitt

- I'm requesting approval to purchase a new laptop. The current laptop is 7 years old and takes 20 minutes to boot up.

Thursday Morning Crew – Lucy McCormick

- Off for the summer.

House Tour – Lucy McCormick & Kay Joslyn

- No report.

Colonial Belle Cruise – Kay Joslyn

- No report.

President/Director's Report – Vicki Profitt

Programs and Events:

- Wendy Murray gave an Underground Railroad talk on Sunday, May 29 at the museum. 40 attendees.

- Canal Days was held June 4 & 5. Four memberships were sold. There were three things to draw people to our booth: water table boat races, dress up box and What is It? items. Next year consider a spinning wheel to give away prizes.
- PHS hosted Barry Childs' Gyros Men's Club luncheon on Thursday, June 9. 23 attendees, \$40 in cash donations that day and a \$110 donation check from Barry.
- Tuesday, June 21 was the PHS members-only open house. There were 80 attendees, who enjoyed mingling. *Suggestion for next year: perhaps people can bring a dessert to share.*
- Upcoming: Colonial Belle cruise on July 16th.

News:

- On Saturday, June 18, I met with Christine Montroy of the Friends of Fairport teacher organization who presented me with a donation of \$300 to PHS.
- Follow up required - I submitted the Town of Perinton COVID grant on 5/12/22. They will fund up to \$7,500. Our request was for \$6,643.02 to reimburse PHS for our Zoom subscription since December 2020, face masks, social distancing signage, welcome back banner, professional museum cleaning and for the program room carpet.

Exhibits:

- Current exhibits include the Erie Canal bicentennial, DeLano family, surveyor transits, Mushroom House and WWII soldier Lester Conover on the main floor and Hallock Collapsible Box Company outside the program room.

Collections & Donations:

- Nancy Slaybaugh and I continue to work on collections management.

Gift Shop:

- The Christmas ornaments have arrived from Hogeys, Inc. They feature the lift bridge, new mule sculpture and the box factory.
- Training on the Square register system will take place this summer.
- I'm still looking for new gift shop products.

Communications – Jane DeMeis

- Waiting on information on Colonial Belle cruise, if needed.

Membership – Jim Unckless

- No report.

Historigram – Bill Poray

- No report.

Old Business

Nominating Committee

Elections were held on June 21st at the Members' Night Event. The following people were elected to the Board of Trustees:

- Keith Boas
- Kay Joslyn
- Suzanne Lee
- Nancy Slaybaugh

Strategic Planning

Linda and Jane are going to lay out a format for a strategic planning session to discuss long-term plan for the society and the museum. If anyone would like to join them, talk to Linda.

New Business

- None.

Next meeting: The next regular Board of Trustees meeting is scheduled for Tuesday August 23rd at 7:00 pm at the Museum.

Respectfully submitted,
Suzanne Lee, Secretary