



**Board Members (in attendance unless noted as absent):**

Boas, Keith (2022)  
DeMeis, Jane (2021)  
Hunt, Robert (2022)  
Laurence, John (2023) ABSENT  
Lee, Suzanne (2022) ABSENT  
McCormick, Lucy (2023)  
Poray, Bill (2023)  
Profitt, Vicki (2023)  
Unckless, Jim (2021)  
Wells, Matt (2022)  
Wiener, Linda (2021)

**Others Present**

Kay Joslyn  
Doug Whitney

**PHS Board of Trustees Meeting Minutes**  
February 23, 2021

A regular meeting of the Board of Trustees was held on February 23, 2021 virtually on Zoom due to the pandemic.

The meeting was called to order at 7:07 PM by President Robert Hunt.

**Secretary's Report and Minutes.** Suzanne Lee

Minutes of the regular Board of Trustees meeting from January 26, 2021 were presented. *Minutes were accepted on a motion made, seconded, and carried.*

**Treasurer's Report.** Linda Wiener

- **Treasurer's report for January 2021** was presented as follows:

**Balance sheet** – Total assets and equity = \$145,808. Total cash of \$52,819 (decrease of \$1,627 from December and an increase of \$5,884 from PY cash).

**Profit and Loss for month:** net loss for January of -\$1,627 versus net profit of \$1,752 December 2020. YTD net income \$10,979.

**Profit and Loss actual compared to budget:** Year-to-date through August 31, 2021

Income \$22,618 compared to \$27,345 budgeted for 2020-2021 (83% of budgeted amount)

Expenses \$12,384 compared to \$21,673 budgeted for 2020-2021 (57% of budgeted amount)

*Treasurer's report for December was accepted on a motion made, seconded, and carried.*

- Expect income to decrease for the next few months. Expenses, especially building heat, will continue throughout winter months.
- Expenses related to changing over the museum displays and gift shop are expected to increase over the next few months.
- We increased the money in the CD and renewed it.
- The banking change from Evans to Lyons affected the PayPal account, but it is working correctly now.
- The Community Fund is up \$600. We voted to move \$5,000 to the community fund *on a motion made, seconded, and carried.*

## **Committees**

### **Property – Bob Hunt**

- No report.

### **Technology – Vicki Profitt**

- No report.

### **Website - Doris Davis-Fritsch**

- The site is being worked on by a developer.
- Karen Junker, a volunteer, is proofreading the site. Progress is going well.

### **Volunteers – John Laurence**

- No report.

### **Thursday Morning Crew – Lucy McCormick**

- No report.

### **House Tour – Lucy McCormick and Kay Joslyn**

1. Last year's significant decrease in membership was a result of not having a house tour. This year, with the pandemic still prevalent, the committee is planning a virtual tour. We will not feature the homes on South Main, as had been planned for the canceled 2020 tour, as we want to save them for an actual tour.

For 2021, possibly 12 homes will be selected and only their exteriors will be on tour to avoid entering the homeowners' interior space. A student videographer may be able to work with us; a donation of \$500 would be used to pay for his services. This is an opportunity to feature homes that would not be easy to walk to or park at. We would like to include the Garden Club in this effort.

It was suggested that we stay with the current admission policy of including the house tour as a perk of regular membership.

Discussion on including the interior of some homes ensued; one suggestion was to incorporate some still photos of interiors in the presentation. Another suggestion was to look to feature the Midvale homes.

### **Vice President's Report – Vicki Profitt via email**

#### **Events:**

- The Tuesday, February 16<sup>th</sup> presentation featured Olivia Kim speaking about her Frederick Douglass statues. 38 attendees
- The Tuesday, March 16 7:00 pm presentation will be on Zoom. Angelica Shirley Carpenter will discuss "Born Criminal: Matilda Joslyn Gage, Radical Suffragist." A \$50 honorarium will be given and will be matched by the library.
- The rest of the programming season will be virtual presentations. Scheduling is in process for April and May.
- Suzanne Lee is creating a trivia night to be held on Zoom. We may make this a Sunday afternoon event.
- When the weather is nicer, we hope to have a few outdoor events for members.

#### **Additional info:**

- Peter Ewell, son of Matson & Ruth Ewell, has donated a photo album pertaining to Trolley Stop #22.
- NYS Canal Corporation grant – moving forward the weekend of July 10 & 11 per 1/27/21 email from [info@airportpartnership.org](mailto:info@airportpartnership.org). 70 packages was the amount suggested in the grant application. Waiting on NYSCC.
- The museum volunteer Thursday get-togethers on Zoom have begun for 2021
  - February 4 guest presenter Peter Fadden discussed York State Fruit Co.
  - February 18 guest presenter Wendy Murray discussed underground railroad
- The window exhibits in the atrium will highlight the six Perinton town historians for the centennial of that position (Charlotte Clapp, Alta Fisher, Helen Butler, Sue Roberts, Jean Keplinger and Bill Poray).

- The long case in the atrium will be a COVID-19 display containing materials collected from the Capturing Tomorrow's History Today committee.
- Museum volunteer orientation will be on Zoom Saturday, February 27 at 10:00 am.
- The museum is slated to reopen Saturday, March 6<sup>th</sup>.
- Nancy Slaybaugh and I continue to meet on Tuesday mornings. We are currently clearing out the items in the basement alcove and deciding whether to keep or donate them based on their importance to the PHS mission statement.
- Nancy and I have almost finished the overhaul of the agriculture exhibit in the north wing. It includes bays featuring the 11 "Century Farms," farming, blacksmiths, coopers and other trades.
- On February 9, I emailed Vicki Cunningham at Lyons National Bank about making the PHS a featured business. Vicki responded and PHS will be highlighted in April. I will set up a table with PHS and Fairport Museum info at that time.
- On February 9, I emailed Matt Hegarty of the Village to thank him for the update to the lights in the museum and request assistance with four lights that aren't working (back stairwell, room at the bottom of the back stairwell, left and center lights in the program room and the porch light). Matt responded that they would look at the issues and take care of them this week. I spoke to Matt on a Zoom and the issue was mainly a breaker being turned off. I'll tape over the breaker so the volunteers don't hit the wrong switch accidentally.
- On February 9, I emailed Pat Gaborski and Lynn Forbes of Greenbrier Garden Club to confirm that they will hold their annual luncheon at the museum on March 11. Pat responded that they have postponed until March 10, 2022. The annual plant sale, usually held in May, will also be postponed until 2022.
- On February 14, I confirmed with Mary Stevens that the FHS class reunion originally postponed from July 2020 and rescheduled to July 2021 has been canceled.

*There was a brief gap in the meeting due to technical difficulties from 7:40 to 7:56 pm.*

#### **Communications** – Jane DeMeis via email

- Publicity went out for Michael Keene "Abandoned: The Untold Story of the Orphan Trains" program and the Frederick Douglass program. March's Matilda Joslyn Gage is in the works. I will put out the information on our opening when it is decided.

**Membership** – Jim Unckless

- The membership brochure will be reviewed for possible revision.

**Historigram** – Jim Unckless

- The March issue has been published and is being distributed by Karen and Jim Unckless.

**Old Business**

- Private parties policy is on hold due to pandemic
- Program room handicapped access

**New Business**

- Canal Days will be held this year, but in a limited way. The Board decided that PHS will not participate this year because of safety and staffing concerns.
- PHS may be offering more outdoor activities; board members were asked to consider possibilities. A look at early Historigrams might help. The upcoming Canal Society Symposium will be featuring a speaker who will present canal songs and folklore. This concept may be suitable for a PHS offering. Bill Poray will be offering the Monday evening June walking tours for the Fairport Public Library again.

**Next meeting:** The next meeting is scheduled for March 23, 2021 at 7:00 pm via Zoom.

*Meeting ended at 8:23 pm.*

Respectfully submitted,

Suzanne Lee, Secretary