



Present via ZOOM:

Boas, Keith
Davis-Fritsch, Doris
DeMeis, Jane
Hunt, Robert
Lee, Suzanne
McCormick, Lucy
Poray, Bill
Profitt, Vicki
Unckless, Jim
Wells, Matt
Wiener, Linda
Wolf, George

Absent

Wild, David

Others Present

PHS Board of Trustees Meeting Minutes
May 26, 2020
Final

A regular meeting of the Board of Trustees was held on May 26, 2020 online via Zoom due to the COVID-19 pandemic.

Note: There was no regular board meeting in April of 2020 because of the pandemic.

The meeting was called to order at 7:02 PM by President Robert Hunt.

Secretary's Report and Minutes. Suzanne Lee

Minutes of the regular Board of Trustees meeting from February 25, 2020 were presented. *Minutes were accepted on a motion made, seconded, and carried.*

Treasurer's Report. Linda Wiener

- **Treasurer's report for April 2020** was presented as follows:

Balance sheet – Total assets and equity = \$144,231. Total cash of \$46,286 (decrease of \$1,664 from March and a decrease of \$4,900 from PY cash).

Profit and Loss for month: net loss of \$1,304 versus a net profit of \$2,860 in March 2020. YTD net income is \$4,623.

Profit and Loss actual compared to budget: Year-to-date through August 31, 2020

Income \$23,153 compared to \$27,345 budgeted for 2019-2020 (84.7% of budgeted amount)

Expenses \$19,079 compared to \$21,673 budgeted for 2019-2020 (88.3% of budgeted amount)

- The Community Foundation transfer is on hold; board will revisit.

Report approval was tabled until next time as there were technical Zoom issues that prevented everyone from discussing and voting at that time.

Committees

Property - Catherine Angevine

- Birchcrest is working on the hedges to revive them. They will receive a fertilizer treatment.
- There are new blinds that need to be hung.

Technology – no report

Website - Doris Davis-Fritsch

- The website has been updated to include all closures/cancelled events.
- Unique visitors for March were 2,484 (compared to 951 in March of 2020).

Thursday Morning Crew – Lucy McCormick

- All re-organization efforts are on pause at the Museum right now.
- Jean and Doug Whitney have organized the files on politics. Jean has also honed the notebooks on the Canal and Canal bridges.
- Lucy is updating the House Tour notebooks to include the research done on homes and their past residents. These will be cross-referenced with the vertical files on streets and people.

House Tour – Lucy McCormick

The 2020 house tour has been cancelled due to the pandemic. The homeowners have all indicated a willingness to participate in 2021.

Vice President's Report – Vicki Profit

- All events have been cancelled or postponed until fall.
- The Museum has been closed to visitors since March 14. It will remain closed through the summer as the board works on a reopening plan.
- Volunteers have been holding Zoom chats to update each other on new research and training aides being developed during our “at home” time.
- We need to locate face masks, cleaning supplies, and hand sanitizer for when we reopen.
- We need to document the pandemic as a historical event locally.
- We need to order paper bags for the gift shop, because NYS has banned plastic bags. We will be using paper bags with a PHS logo sticker on them; cost is under \$100.

Communications – Jane DeMeis

Nothing to report.

Membership – Jim Unckless

- Memberships are up by 58 since this time last year.
- Membership brochure update is on hold due to the pandemic.
- A new cover letter draft has been circulated to the board; please provide feedback to Jim and Lucy.

Historigram – Bill Poray

- The deadlines for the July is June 15th.

Old Business

- Bank Account: Add Suzanne Lee as a signer.

New Business

- Lucy, Vicki, and Bill are seeking another PHS Board term. George is not. We are working on a plan to have members vote via mail, most likely mailed in the July Historigram. Vicki and Suzanne will count ballots.
- Catherine Angevine is stepping down as head of the Property Committee. We will need to find a replacement.
- PayPal is going to be the way we accept credit cards.
- Our position on the Potter Place issue (should the Village sell or restore) is that we want it to remain in its historic form and be a part of this community, however the village can accomplish that.

Next meeting: The next regular meeting of the PHS Board of Trustees will be held Tuesday, June 23rd at 7:00 pm via Zoom.

Motion to adjourn made, seconded, and carried at 7:30 pm due to technical difficulties.

Respectfully submitted,

Suzanne Lee
Secretary