



Board Members (in attendance unless noted as absent):

Boas, Keith (2022)
DeMeis, Jane (2024)
Hunt, Robert (2022)
Laurence, John (2023)
Lee, Suzanne (2022) ABSENT
McCormick, Lucy (2023)
Poray, Bill (2023)
Profitt, Vicki (2023)
Unckless, Jim (2024)
Wells, Matt (2022)
Wiener, Linda (2024)

Others Present
Nancy Slaybaugh

PHS Board of Trustees Meeting Minutes
November 23, 2021

No regular meeting of the Board of Trustees was held on November 23, 2021 due to absences; all reports were made via email.

Secretary's Report. Suzanne Lee

October's minutes will be approved at the December meeting.

Treasurer's Report. Linda Wiener

- **Treasurer's report for October 2021** was presented as follows:

Balance sheet – Total assets and equity = \$172,399. Total cash of \$64,972 (an increase of \$388 from September an increase of \$5,080 from PY cash).

Profit and Loss for month: net income for October of \$378.

Profit and Loss actual compared to budget: Year-to-date through August 31, 2022

Income \$18,991 compared to \$29,123 budgeted for 2021-2022 (65% of budgeted amount)

Expenses \$5,799 compared to \$24,272 budgeted for 2021-2022 (24% of budgeted amount)

October's report will be approved at the December meeting.

Committees

Property – No report

Website - Doris Davis-Fritsch

- Visitors have increased this year.
- Unique Visitors 2021:
 - Jan. – 791
 - Feb. 21 – 918
 - March - 1,686
 - April – 1,844
 - May – 2264
 - June – 1460
 - July - 1,700
 - August – 1,788
 - Sept – 1,932
 - October 1,967

Technology – No report

Volunteers – No report

Yuletide – Lucy McCormick

- We have 45 donations.
- An Ugly Sweater contest is new to the Yuletide Traditions mix.

President's Report – Vicki Profitt

- We are planning to sign up for Canal Days 2022. The cost will be \$75.

Communications – Jane DeMeis

- Bill Poray's Potter Family talks, as well as the Yuletide Events, were sent to the regular media outlets.
- Jordyn Bagley put the events on Instagram, as well.

Curator – No report

Membership – Jim Unckless

- We have 440 memberships year-to-date.
- We have had 59 new memberships since June 1. That is up over last year.
- Thirty-nine memberships have been paid with PayPal, including 17 new memberships.

Historigram – No report

Old Business

- A small team from the PHS board will meet Tuesday, November 30th with three candidates to discuss a board opening and several committee positions. More interviews are planned for the new year, as well.
- Square Credit Card Reader.

New Business

- None

Next meeting: The next meeting is scheduled for Tuesday December 14th, 2021 at 6:00 pm at the Museum. It will be potluck; bring a dish to pass.

Respectfully submitted,

Suzanne Lee, Secretary